

Shop Mechanic

ABOUT US:

J. Davis Inc. is a family owned organization providing general contracting, grading, supplemental maintenance, and industrial services to South Carolina, Georgia, and North Carolina. With four divisions and three offices in the coastal and upstate regions of South Carolina, we are proud to offer superior services to the southeastern United States.

Originating in 1997 as an agricultural and residential contractor, we quickly grew into a full-service general contractor with a million-dollar building portfolio and just over 10 employees at the time. Seeing steady growth and expanding our workforce over the years, we have earned the distinction of being one of highest growing building firms in South Carolina.

With the goal of better serving our clients better and having more than 150 talented building and maintenance professionals, we have diversified our services across multiple industries. Positioned to oversee and support the business activities of New Terrain Grading, J. Davis Construction, and JDI Industrial Services, we are passionate about people and thrilled for what the future holds. Come work with us. Your next big opportunity awaits...

POSITION SCOPE:

The **shop mechanic** is an integral part of the Equipment Team and is responsible for maintaining and repairing defective machinery and vehicles. The shop mechanic identifies issues by inspecting and running diagnostic tests and repairing various mechanical systems on company vehicles and equipment.

ESSENTIAL JOB DUTIES & RESPONSIBILITIES:

- Inspects and repairs construction vehicles, equipment, tractors, and trailers
- Handles routine repairs, including brake inspection and replacement, oil and tire changes
- Perform thorough maintenance on vehicles and equipment
- Writes detailed inspection reports and repair plans, work orders
- Maintains a safe and clean work space
- Testing parts and systems to ensure they work correctly
- Uses power, machine, and hand tools safely
- Complies with Company policies and procedures
- Undertake other duties as assigned, ordering parts, picking up various items, hauling equipment

SKILLS / QUALIFICATIONS:

- 5 years' experience on gasoline powered vehicles
- 1 years' experience on diesel powered vehicles and equipment
- Clean driving record with valid driver's license Maintains a safe and clean work space
- Class A CDL is preferred but not required Uses power, machine, and hand tools safely
- Must be computer friendly using Microsoft Word, Excel, Outlook, and other computer programs
- Basic welding skill is preferred but not required
- Ability to work on a range of equipment including small hand-tools is a plus
- Must demonstrate knowledge of troubleshooting techniques and proper repair procedures
- Ability to use electronic diagnostic equipment a plus
- A demonstrated commitment to accuracy, organization and ability to prioritize tasks is required
- A strong commitment to all health and safety guidelines
- Must be self-driven with the ability to work solo or as a team
- A problem-solving ability, strong attention to detail, with excellent communication